



Friday December 6th, 2019 6:30PM

Name of Organization: _____
Contact Name: _____
Mailing Address: _____
City, State, Zip: _____
Phone Number: _____
Email Address(es): _____

The information below is necessary to allow ample room for entry placement. Please complete the following and add any additional information you feel is important for your entry. **Please note that entries are limited per organization. Should you have more than 2 entries, please contact the Main Street Office to inquire about availability.**

Category

Civic Group Marching Band Business Church Other (specify) _____

Parade Entry Type and Number of Entries

Float(s) ___ Walking Group(s) ___ Animals(s) ___ other (specify) _____

Total Length of Float (this should include both the float & vehicle pulling float):

Total Number of Walkers (if applicable): _____ **Will Music or Special Effects be used?** If yes, what?

Other Information (if applicable):

Common Questions	Answers
What are the accepted forms of payment?	We accept cash, check, money order or credit card
I plan to write a check. Who do I make the check out to?	Main Street Douglasville Alliance
Where do I mail my payment(s)?	Main Street Douglasville Office 6701 Church Street Douglasville, GA 30134
Where do I drop off my payment(s)?	City Hall Annex – 6701 Church Street Douglasville, GA 3134
I would prefer to pay by credit card. How do I process that payment?	Credit card payments can be made over the phone or in person at 6701 Church Street
What is the deadline for payment and application?	Friday, November 22 nd , 2019 at 5PM
I still have questions. Who do I contact?	Give us a call at the Main Street Douglasville office at 678.449.3198

Method of Payment

Number of Parade Entries _____ x \$45.00 each space = Total amount due \$ _____

Method of Payment: Please indicate below

Cash Check Money Order Credit Card Other (specify) _____

By signing below, you affirm you have read, understand and accept the Parade Rules and Regulations for safety and floats rules.

Signature: _____ **Date:** _____

Print Name: _____

Next Steps:	
When will I know my application has been received?	We will send you an email to the email address listed on the application when we receive a FULL application (i.e.: application and payment).
Where do I go for line-up?	We will send a map of your location, line-up instructions, location number and popular entrance points approximately 1 week before the event.

For office use only:

Payment Received Check Number (if applicable) _____

Special Conditions:



Rules & Regulations

Christmas Parade

1. We encourage each participant to celebrate the theme of this year's Christmas Parade! The theme is "*Miracle on Main Street.*" We recognize that it is not always possible, however, the general theme of the parade is "Christmas" and we expect each entry to follow this general theme.
2. In order to not confuse the children, there will only be one live Santa Claus, which is provided by Main Street Douglasville. If a live Santa Claus is in your entry, your entry will be disqualified and taken out of the parade line-up. No exceptions!
3. Each entry must be decorated with lights due to the time of the event. No exceptions!
4. Length of vehicle(s) and/or float must be listed on registration form. This total length of entry is to include number of vehicles, trailers, etc.
5. The determination of entry placement and category is governed by the City Manager and is final.
6. Only Christmas Music shall be played.
7. We will be awarding 1st, 2nd, and 3rd place prizes for parade participants – to be awarded after the parade.
8. No alcohol allowed.
9. No tractors or semi-trucks allowed. Roll back wreckers may be permitted.
10. For safety reasons, no items of any kind are to be thrown to the crowd from anyone on a moving vehicle – this includes flyers and candy. Should you wish to hand out items, you may have walkers hand out items. Items may not be thrown.
11. All entries must stay at least 15-20 feet from the entry ahead.
12. No speeding during the parade or during the parade line-up.
13. Drivers of any type of entry may not leave vehicle/float.
14. All occupants must remain seated inside truck beds – NO Standing!
15. No riding on truck bed fender walls, top of truck cab, or on side of truck beds.
16. You must have rear view mirrors on all towed or self-propelled floats.
17. You must have a 36 inch railing on all floats and trailers to be able to carry riders.
18. All float riders must remain seated at all times – NO jumping or standing on floats!

19. All floats must have two adult spotters with children riders.
20. Spotters must walk alongside of designated seating area of floats.
21. Spotters are not allowed to hand out candy or objects.
22. You must have a 36 inch railing on roll back wreckers if you have riders.
23. You must have two adult spotters for roll back wreckers with children riders.
24. Any entry violating any of the above rules or not keeping with the theme of the parade will be immediately removed from the parade and will be subject to disqualification from future parade participation.
25. Application Deadline is November 22nd, 2019. Applications can be returned in person at Douglasville City Hall Annex (6701 Church Street) or via email to wattsb@douglasvillega.gov or mailed to 6701 Church Street Douglasville, GA 30134.
26. The judges station will be at the center of the parade (in front of O'Neal Plaza).

Route: The staging area for the parade will be on Church Street in front of ACE Hardware. The parade will go west on Church Street and conclude at Club Drive. See a sample of the route from last year below.

