



Development Plan Requirement Confirmation

9.03.01: *Development plan approval required.* No preliminary plat or site plan shall be approved by the engineering department until the Development Review Committee has approved a development plan. Every development plan shall show the following requirements:

- The names and addresses of the owners of the subject property and their agents if any
 - Date of survey, north point and graphic scale, source of datum, date of plan drawing, and revision dates, as appropriate
 - Proposed use of the property, if known
 - Location (Land Lot, District, Section, Parcel) and size of the property in acres (or in square feet if less than an acre)
 - Location sketch of the property in relation to the surrounding area with regard to well-known landmarks such as arterial streets or railroads. Location sketches may be drawn in freehand and at a scale sufficient to show clearly the information required, but not less than one inch equal to 2,000 feet. U.S. Geological Survey maps may be used as a reference guide for the location sketch.
 - Zoning district classification of the subject property and all adjacent properties, and zoning district boundaries as appropriate
 - Man-made features within and adjacent to the property, including existing streets and names, city and county political boundary lines, and other significant information such as location of bridges, utility lines, existing buildings to remain, and other features as appropriate to the nature of the request.
 - The approximate location of proposed storm water detention facilities
 - A statement as to the source of domestic water supply
 - The proposed project layout including the approximate outline and location of all buildings, and the location of all minimum building setback lines, outdoor storage areas, buffers, parking areas and driveways
 - A color rendering or elevation identifying facade materials
 - Such additional information as may be useful to permit an understanding of the proposed use and development of the property
- Required Documentation & Supplemental Information**
- Development Plan Application
 - Signed Requirement Confirmation Form*
 - \$200.00 Development Plan Application Fee / Payment Type _____
 - 1 copy of the site plan no larger than 11x17
 - 1 color copy of building elevations identifying façade materials by percentages no larger than 11x17
 - If Development Plan has been tabled / withdraw by applicant / Committee, you must resubmit the full development package
 - Development Review Committee Meeting date _____

Applicant Signature*

- By signing you confirm that all of the above items are included in your development plan. Applications can be emailed to zoning@douglasvillega.gov.

Case No.

Applicant

Name

Mailing Address City State Zip

Telephone #

E-mail Address

Owner

Name

Mailing Address City State Zip

Telephone #

E-mail Address

Project

Project Name

Project Address City State Zip

Land Lot(s) District Section

Parcel #(s)

Property Size in Acres Number of Lots

Project Owner

Application Approved for Staff Review **Application Rejected**

Zoning Administrator Date