



# DOUGLASVILLE POLICE DEPARTMENT

2083 FAIRBURN RD  
DOUGLASVILLE, GA 30135  
(770) 920-3010 PHN · (678) 293-1600 FAX  
[www.douglasvillega.gov](http://www.douglasvillega.gov)



## City of Douglasville Police Department 2019 Annual Fall Festival Vendor Application - **Application deadline is October 4, 2019**

Name \_\_\_\_\_  
First Last

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Website: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Type of Vendor/Products: \_\_\_\_\_  
(Please use back to provide more information, if needed)

How much space will you need for your booth: \_\_\_\_\_

### Guidelines:

- October 12, 2019 – Set up from 07:00 am – 9:30 am (NO SET UPS AFTER 9:30 am) RAIN OR SHINE
- Space rental is \$25.00 – Table / tent / electricity are the responsibility of the vendor and will not be provided. Please advise how much space you will need on this form. NON-REFUNDABLE.
- Set up and take down of booth will be the responsibility of the vendor in the designated area.
- Booth must be removed by 5:00 pm on the day of the event.

1) Please make business check or money order payable to: City of Douglasville Police Department.

2) Payment can be made with cash or credit card at the Douglasville Police Department.

**Booth spaces will only be held with payment made at the time of registration** with cash, money order, credit card, or business check.

(We currently cannot take online payments for this event.)

Return Form and Payment To: Douglasville Police Department  
2083 Fairburn Road  
Douglasville, GA 30135  
Attn: Stephanie McClarty  
(678) 293 – 1797  
[mcclartys@douglasvillega.gov](mailto:mcclartys@douglasvillega.gov)

### RELEASE:

Exhibitor/Vendor agrees to abide by the guidelines for the event. City of Douglasville is not responsible for any damages or loss. Exhibitor/Vendor hereby indemnifies and agrees to hold harmless the event officers, committee members, staff and agents, the City of Douglasville, Douglas County and the State of Georgia, against all claims, liabilities, damages and expenses (including the expense of litigation and attorney fees) asserted against or incurred by them arising in whole or in part out of Exhibitor/Vendor's activities hereunder. Exhibitor/Vendor, his/her agents or his/her employees to exhibit space at the event for violation of the guidelines or any ordinance of the City of Douglasville or any law of the State of Georgia. Exhibitor/Vendor represents that all information provided in the application is true and correct. By signing below, Exhibitor/Vendor represents that he/she has read and understood all the guidelines attached.

Signature \_\_\_\_\_ Date \_\_\_\_\_