

The proposal of new or additional electrical equipment will require the following documents to be submitted for full review by City of Douglasville staff if it is not proposed along with the main set of Building Permit Documents. This checklist is also for a separate stand-alone Electrical Permits and may not include building, mechanical or plumbing scopes of work. A separate demolition permit can be obtained as an optional phase of construction otherwise it will be considered a portion of the main building permit.

Separate permits and reviews are required

- New or Altered Mechanical Connections (PH)
- New or Altered Plumbing Connections (PP)

Projects that Require Plan Review: must have the following documents submitted to the Douglasville Building Department for full review. A Plan review fee of \$125.00 will be required at intake of documents.

See applicable Plan Review Checklists for further information

Required Documents		Number of Copies	
Commercial Electrical Application Form		1	
Site Plan for equipment located outside of the structure		2	
Electrical Plan with equipment and circuit locations		2	
Equipment Schedules with electrical ratings/information		2	
Panel Schedules with Grounding and Bonding details/information		2	
Exterior Elevations for any penetrations of exterior walls (Zoning Review may be required)		2	
Structural Plan and Details for support of any equipment over 400 lbs		2	
Com-Check Energy Code Data Sheets (or identical information on the plans)		2	
Mechanical Contactor Licensing Information (State, Business & Owner's ID)		1	
Optional Documents for Review	Number of Copies	Inspection Documents for Certificate of Occupancy	Number of Copies
Fire Life Safety Plan showing location of vertical and horizontal Fire Rated Assemblies for Fire Damper Review	2	High-Voltage Equipment Testing Report	2
		Revised Drawings As Directed by Inspector	1

Currently Adopted Codes:

2018 IBC and 2012 NFPA 101
 2020 National Electrical Code (NEC) published as the NFPA 70
 2015 International Energy Conservation Code (IECC)

- Approved Permits are valid for 180 days after issuance and prior to first inspection.
- Notarized, Authorized Permit Agent Form required if owner of company is not present at issuance.
- All Commercial Work is to be completed by licensed contractors as required by the State of Georgia – Dept of Secretary of State